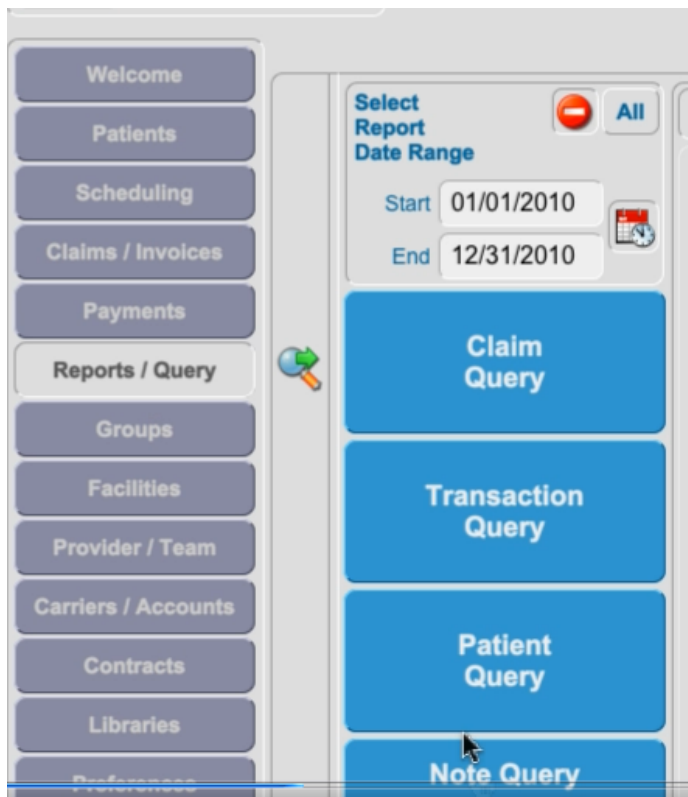


Reports – Note Query



Note Query

In this section, we will take a look at the Note Query. Begin by going to the **Reports/Query** menu and selecting **Note Query**. The Note Query allows us to search notes by patient name, or some contents within the notes.

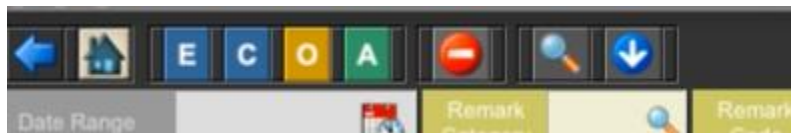


Click the magnifying glass on one of the patient information bars to type in the search criteria. In this case, we will search on "Patient" name.

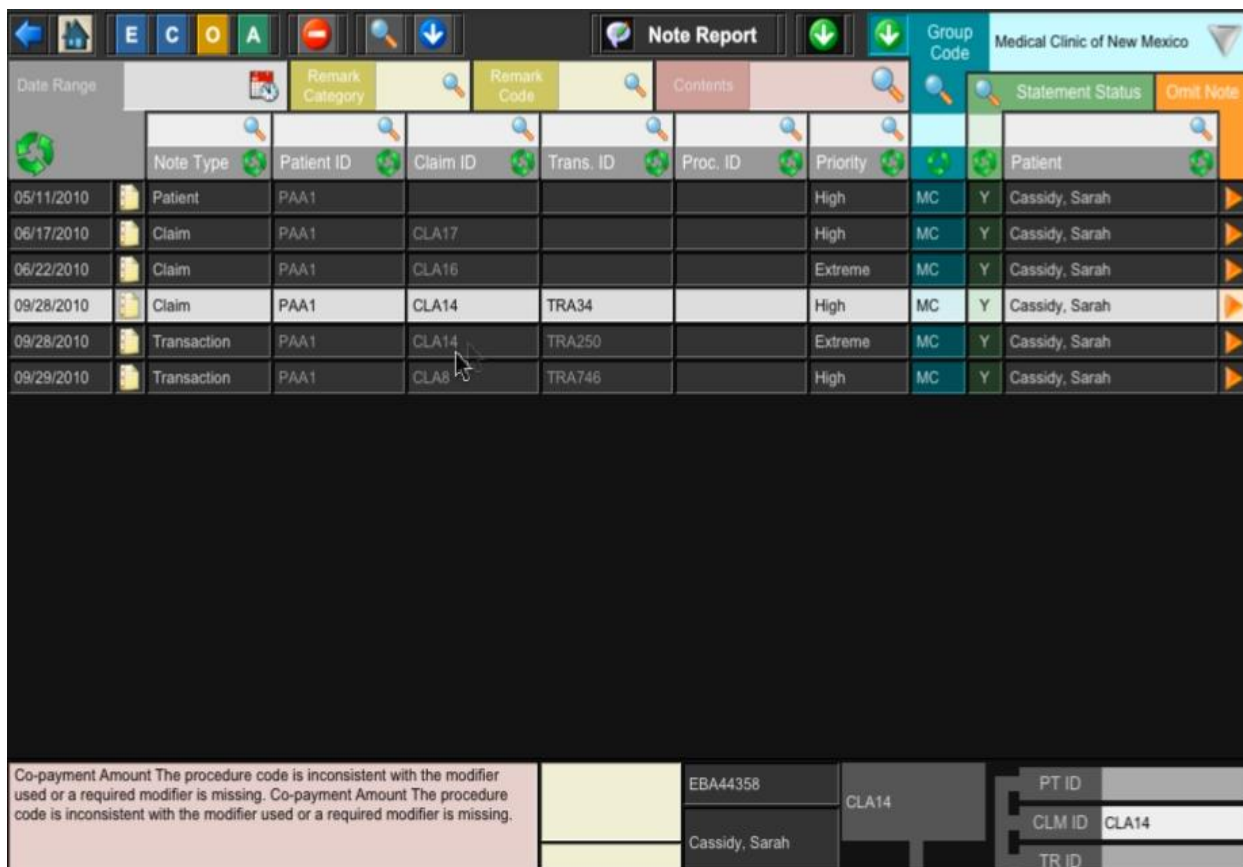


Click the blue down arrow to perform the search.

Reports – Note Query



The search we entered finds all of the notes for “Cassidy.” The text of the selected note is shown in the lower left corner of the screen.

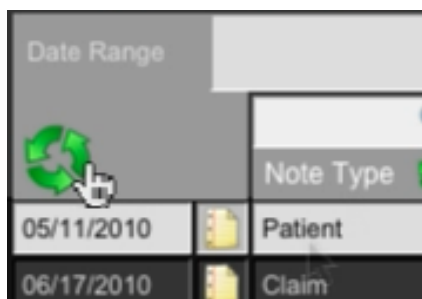


The screenshot shows the 'Note Report' interface. At the top, there is a navigation bar with icons for back, home, and search. Below this is a search bar with 'Medical Clinic of New Mexico' entered. The main area contains a table of notes with columns for Date Range, Note Type, Patient ID, Claim ID, Trans. ID, Proc. ID, Priority, Group Code, Statement Status, and Omit Note. The table lists several notes for 'Cassidy, Sarah' with various claim and transaction IDs. Below the table, a detailed view of a selected note is shown, including a warning message: 'Co-payment Amount The procedure code is inconsistent with the modifier used or a required modifier is missing. Co-payment Amount The procedure code is inconsistent with the modifier used or a required modifier is missing.' Other details include EBA44358, Cassidy, Sarah, and various IDs (PT ID, CLM ID, TR ID).

Date Range	Note Type	Patient ID	Claim ID	Trans. ID	Proc. ID	Priority	Group Code	Statement Status	Omit Note
05/11/2010	Patient	PAA1				High	MC	Y	Cassidy, Sarah
06/17/2010	Claim	PAA1	CLA17			High	MC	Y	Cassidy, Sarah
06/22/2010	Claim	PAA1	CLA16			Extreme	MC	Y	Cassidy, Sarah
09/28/2010	Claim	PAA1	CLA14	TRA34		High	MC	Y	Cassidy, Sarah
09/28/2010	Transaction	PAA1	CLA14	TRA250		Extreme	MC	Y	Cassidy, Sarah
09/29/2010	Transaction	PAA1	CLA8	TRA746		High	MC	Y	Cassidy, Sarah

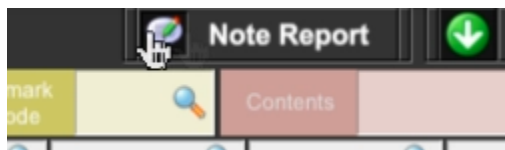
We could run a report on any of these notes.

Sort the notes by clicking on the large green **SORT** button before running the report.



Then click on the “**Note Report**” button to run the report.

Reports – Note Query



This will give us a report which will show us all of the notes for that patient.

Layout: Note_Report View As: [Icons] Exit Preview

Patient ▶	Cassidy, Sarah	PAA1
Date Time ▶	05/11/2010 01:44 PM	Type ▶ Patient Priority ▶ High
The procedure/revenue code is inconsistent with the patient's age. The process of service. The diagnosis is inconsistent with the procedure. inconsistent		
Date Time ▶	06/17/2010 01:52 PM	Type ▶ Claim Priority ▶ High
Please send new insurance information with payment.		
Date Time ▶	06/22/2010 01:56 PM	Type ▶ Claim Priority ▶ Extreme
Co-payment Amount		
Date Time ▶	09/28/2010 04:41 PM	Type ▶ Claim Priority ▶ High
Co-payment Amount The procedure code is inconsistent with the modifier used or a required modifier is missing. Co-payment Amount The procedure code is inconsistent with the modifier used or a required modifier is missing.		
Date Time ▶	09/28/2010 04:44 PM	Type ▶ Transaction Priority ▶ Extreme
kjstfg xch dgh sdjchvg xhgv zcxhjvg kzxchjg kxchgv kxjhcgv kjhxcgv hxcgv kjhg ddd.		
Date Time ▶	09/29/2010 10:25 AM	Type ▶ Transaction Priority ▶ High
gd xckh zxcvk xcjkvh xckjvh xckj xkh xkh xdfkh xkiu sdkggh xiudy skjdhf xiuy ayjstf zhgf jsdngf sidiililusd i sdiuy siuys djfhg zjg zjxhfg zuty lva sjhfgs dyg asjhtg sdjhg sdiyf skdghf hg sdjhg sdf.		