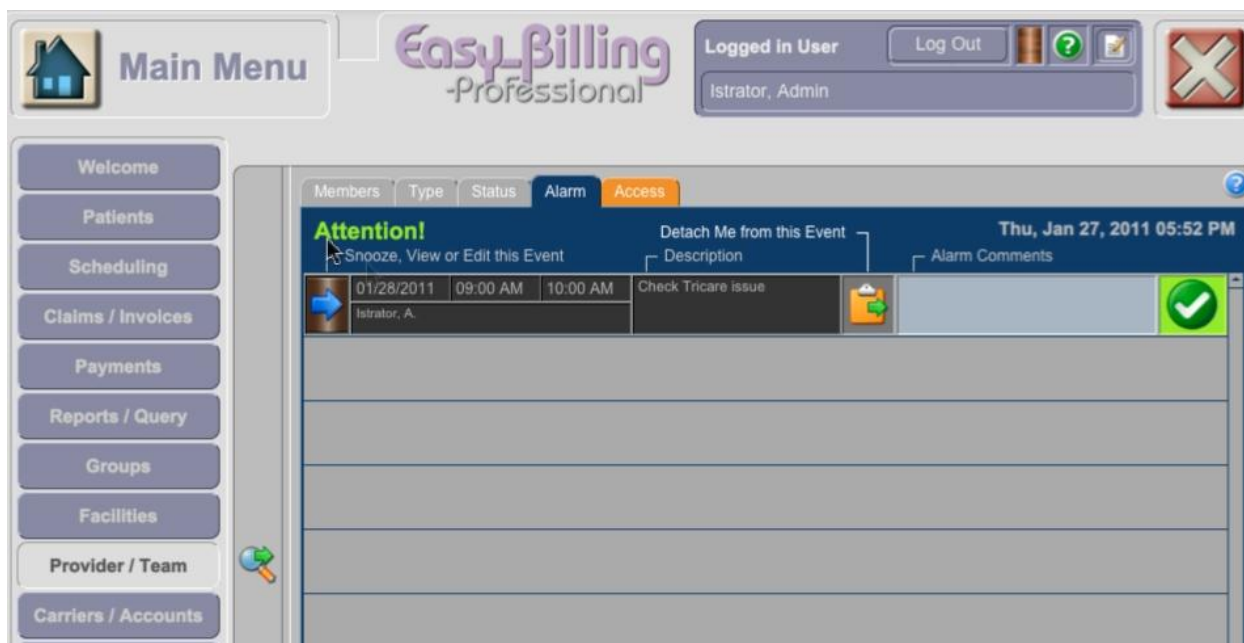


Scheduler Alarm



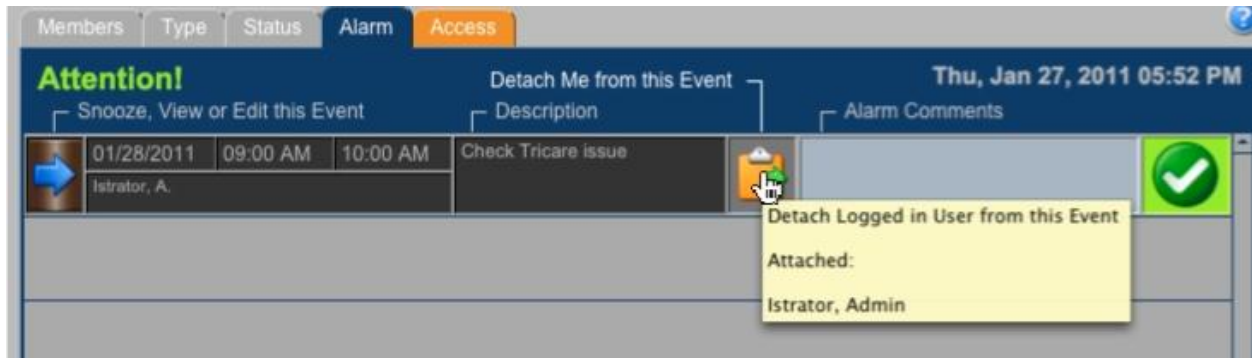
Alarms

Let's say you've just logged in. If you have any appointments, or claim tasks, or any events that have an alarm set which meet the current time and date criteria in addition to the current provider team member, you will be taken to the **Provider / Team** screen on the **Alarm** tab where you will see a warning alerting you that you have an event that you need to look at. This could be a claim task, or an appointment.



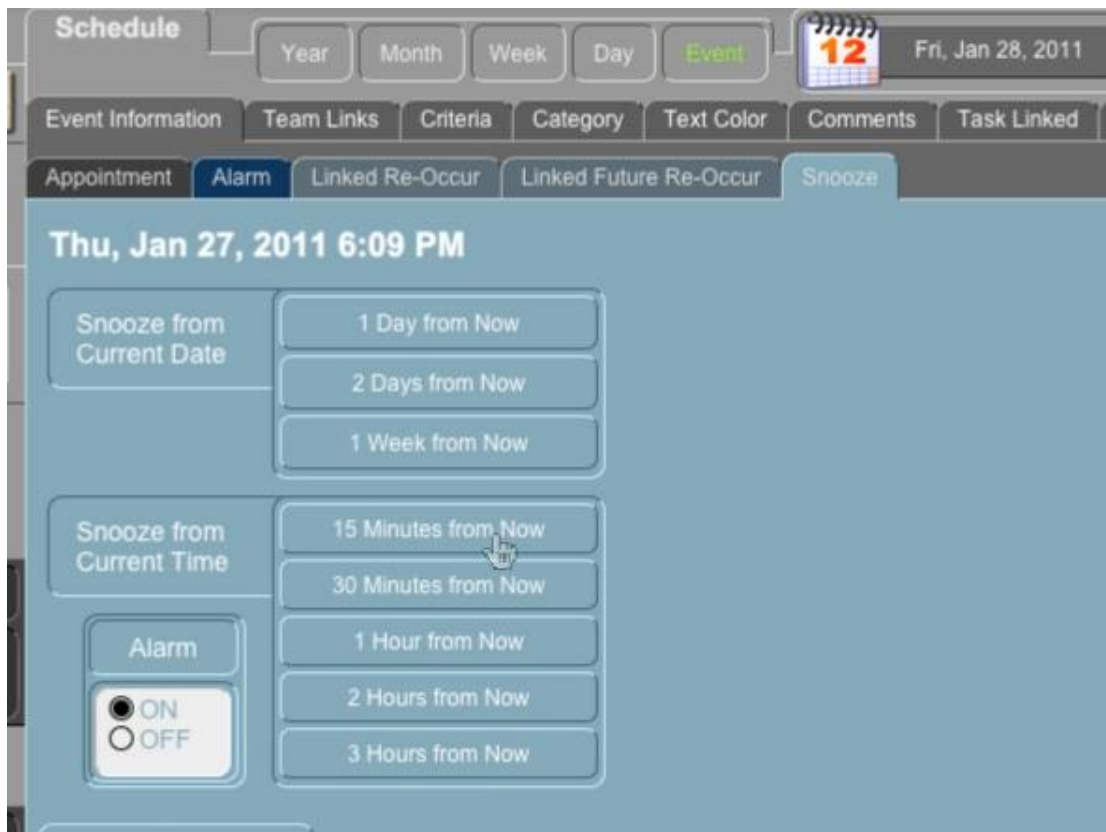
If there are multiple provider team members attached to the event, you would see them in the tool tip.

Scheduler Alarm



You could detach yourself from the event if you are completed with the task. You could also click on the green check button if you are completed with the task to turn the alarm off for this event.

If you have not yet completed the event, the best option might be to snooze the event. The snooze allows you to set several options. We set it to “15 minutes from Now”. When we return to the main menu, the item will be out of the list. Thus we can continue about our business without the alarm for another 15 minutes.



Scheduler Alarm

Alternatively, you could manually reset the alarm date and time to whatever date and time you wish.

